

MALDIVES ASSOCIATION OF TRAVEL AGENTS AND TOUR OPERATORS (MATATO)

TO BE COMPLETED BY THE CANDIDATE

Full Name		NID No.	
Permanent Address			
Present Address			
Travel Agency Name			
Designation			
Phone Number			
Mobile Number			
Email Address			

Any candidate member, company can contest for only one post.

(Tick the selected position) ☒

☐	President
☐	Vice president
☐	Treasurer
☐	Executive Board Member

Documents must attach

- Fill and complete Form
- NID Copy
- AGM 2022 Registration form - Proxy Form (If Applicable)

Company Authorized Signature and Stamp

Applicants Signature

Date:

Date:

Note:

If Company Nominated working staff, need proxy form fill by the organization

Fill the form and email to MATATO secretariat admin@matato.org latest by 01st June 2022 before 1500hrs

EXECUTIVE BOARD Statement of Interest and Commitment

I _____ would agree to serve as a Executive Board member of the Maldives Association of Travel Agents and Tour Operators. I understand that board seats run for 2-year terms from June 2022.

If I were elected as a member of the executive Board, I agree to:

- Abide by the memorandum, articles of association and Governance Policies of the MATATO; and work towards achieving the goals of the association and corporate requirements.
- Devote the time necessary to fulfill my duties as an active member of the Executive Board; attend minimum 7 annual calendar year meetings of the Board and any applicable committee meetings; and actively participate in events and programs of MATATO.
- Readily disclose any potential conflicts of interest, making it a matter of record through an annual procedure or when the interest becomes a matter of Board action; abstain from voting or using my personal influence on any matter representing a potential conflict of interest, ensuring that the meeting minutes reflect this.
- Make an appropriate commitment of support to MATATO encourage others to participate in the activities and events of the MATATO.

I understand that if at any time I am unable to fulfill the commitments of a member of the Executive Board of Maldives Association of Travel Agents and Tour Operators (MATATO), I should give appropriate notice of resignation to MATATO as per the governing policies.

Company Authorized Signature and Stamp

Applicants Signature

Date:

Date:

Agency name:

All applications for the Executive Board are reviewed by the Elections Committee and recommendations are made by that committee to the Executive Board. Every two year 9 seats on the Executive Board are up for election.

PROXY FORM TO VOTE AT MATATO AGM 2022

All general members of the MATATO have the right to vote at the AGM 2022

If a member is unable to attend, the Member may complete the Proxy Form below, or a similar document with the same information, to authorize another Member to vote on the absent Member's on behalf. Send the proxy form or similar document to MATATO secretariat admin@matato.org latest by 01st June 2022 before 1500hrs.

Maldives Association of Travel Agents and Tour Operators Annual General Meeting 2022

I, certify that our company.....,
Is a General Member in good stand in MATATO

I hereby give our company proxy to:

Name: _____ ID No.: _____ Mob No.: _____

Authorize him/her to vote on our behalf on any item or issue arising at the 2022 AGM

Authorized
Name:

Authorized
Signature/Stamp:

Date:

- └ MATATO AGM 2022 (date and venue will inform later)
- └ One member per company will be allowed to take part in AGM 2022
- └ Please register to vote (Register your company, please send us proxy form)

Deadline to submit proxy form: 01st June 2022 before 1500hrs.