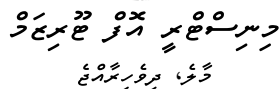


Documents to be submitted with Application to Ministry of Tourism
Check list

Agency Name:

Documents to be submitted with Application	Tick ☒
Copy of Business Name Registration (If the Proposed name of the Travel Agency is different from that of the Company/Partnership/Sole Proprietorship)	☐
Copy of the Letter Head - Sample	☐
Copy of the Payment Voucher - Sample	☐
Copy of the Payment Receipt – Sample	☐
Copy of Reservation Voucher – Sample	☐
Copy of Free Individual Travelling (Fit) Voucher - Sample	☐
Copy of the Payment Invoice - Sample	☐
Employment Contract Sample - Sample	☐
Original of the Previous Operating License for renewal (If Registered before)	☐
Completed Filled Legal Form of Directors/Partners/Sole Proprietor	☐
Tax Clearance Report of the Operator (from Maldives Inland Revenue Authority (MIRA) – Issued date shall not be more than 01 month	☐
If operated by a Sole Proprietor	
Copy of National Identity Card	☐
Sole Proprietorship registration copy issued by Ministry of Economic Development (MED)	☐
Sole Proprietorship Profile issued by Ministry of Economic Development (the objectives shall include travel agency and tour operation)	☐
If operated by a Partnership	
Copy of Partnership Registration Certificate	☐
ID Card copies of the Partners	☐
Partnership Agreement copy and the objectives shall include travel agency and tour operation	☐
Partnership Profile issued by Ministry of Economic Development	☐
If operated by a Company	
Copy of Company Registration	☐
Company Profile issued by Ministry of Economic Development	☐
Copy of Memorandum of Association (the objectives shall include travel agency and tour operation)	☐
Copy of Articles of Association	☐
ID Card copies of the Shareholders and Board Directors	☐
If operated by a Representative Office	
Registration certificate of Foreign Travel Agency or Tour Operator or Online Travel Agency (issued by the incorporated country)	☐
Agreement with the Affiliated Travel Agency in Maldives	☐
Operating License Copy of the Affiliated Travel Agency	☐
Passport copies of the Shareholders and Directors of the foreign company	☐
Copy of Representative Office Special Permit (if given previously)	☐

- Judiciary legal form completed and email to records@judiciary.gov.mv
- Anti-Corruption Commission (ACC) form submit online <https://acc.gov.mv/dv/services/record-clearance>



APPLICATION FORM FOR TRAVEL AGENCY OPERATING LICENSE

Reason for Application		بۆرۈنمە سەۋەبى	
Revoked License / ئۆچۈرۈلگەن رەئىزىتى	☐	New Registration / يېڭى رەئىزىتى	☐
Representative Office / ئىنچىلىكخانىسىنىڭ رەئىزىتى	☐	Renewal of License / رەئىزىتىنىڭ يېڭىلىنىشى	☐
Special Permit		Name Change / ئىسمىنىڭ ئۆزگەرتىلىشى	☐
Others / باشقا	☐	License Lost / رەئىزىتىنىڭ يوقىتىلىشى	☐

Travel Agency Operator's Information		ފަންނަވާ ދިވެހި ޖަހާރުގެ ނަންމު Business Name of the Travel Agency: (In both Dhivehi & English)	
☐ ޖަހާރުގެ ނަންމު Partnership	☐ ޖަހާރުގެ ނަންމު Company	☐ ޖަހާރުގެ ނަންމު Sole Proprietor	ޖަހާރުގެ ނަންމު Name of the Company/Partnership/Sole Proprietor operating the Travel Agency
		ޖަހާރުގެ ނަންމު Registration No.	
ޖަހާރުގެ ނަންމު Atoll & Island		ޖަހާރުގެ ނަންމު Registered Address	
ޖަހާރުގެ ނަންމު E-mail		ޖަހާރުގެ ނަންމު Phone No.	
		ޖަހާރުގެ ނަންމު Website	
Travel Agency Emergency Focal Point		ޖަހާރުގެ ނަންމު ޖަހާރުގެ ނަންމު	
ޖަހާރުގެ ނަންމު Designation		ޖަހާރުގެ ނަންމު Name	
ޖަހާރުގެ ނަންމު E-mail		ޖަހާރުގެ ނަންމު Phone No.:	

Details of the Company Directors/ Partners of the Partnership/ Sole Proprietor			
حاضر رہنے کا پتہ Present Address	مستقل رہنے کا پتہ Permanent Address	شناختی کارڈ نمبر ID Card No	نام Name



Details of the Company Shareholders		ދިވެހިރާއްޖޭގެ ރިޔާސަތުގެ ދަށުން ހުށަހަޅާ ފަރާތްތަކުގެ މަޢުލޫމާތު	
ދިވެހިރާއްޖޭގެ ރިހާސަތު Present Address	ދިވެހިރާއްޖޭގެ ބޭނުން ހުރި ރިހާސަތު Permanent Address	އިދާރާތީ ފޮތުގެ ނަންބަރު ID Card No	ނަންބަރު Name

Details of the Representative Office (This area has to be filled by those applying for Representative Office Special Permit)	އިތުރު ފަތުރުވެރިންގެ ބޭނުން ހުރި ރިހާސަތުގެ ތެރެއިން ހުށަހަޅާ ފަރާތްތަކުގެ މަޢުލޫމާތު (އިތުރު ފަތުރުވެރިންގެ ބޭނުން ހުރި ރިހާސަތުގެ ތެރެއިން ހުށަހަޅާ ފަރާތްތަކުގެ މަޢުލޫމާތު)
	އިތުރު ފަތުރުވެރިންގެ ބޭނުން ހުރި ރިހާސަތުގެ ތެރެއިން ހުށަހަޅާ ފަރާތްތަކުގެ މަޢުލޫމާތު Name of the Representing Foreign Tour Operator or Travel Agent
	އިތުރު ފަތުރުވެރިންގެ ބޭނުން ހުރި ރިހާސަތުގެ ތެރެއިން ހުށަހަޅާ ފަރާތްތަކުގެ މަޢުލޫމާތު Registered Country of the Foreign Tour Operator or Travel Agent
	އިތުރު ފަތުރުވެރިންގެ ބޭނުން ހުރި ރިހާސަތުގެ ތެރެއިން ހުށަހަޅާ ފަރާތްތަކުގެ މަޢުލޫމާތު Name of the Affiliated Maldivian Travel Agency
	އިތުރު ފަތުރުވެރިންގެ ބޭނުން ހުރި ރިހާސަތުގެ ތެރެއިން ހުށަހަޅާ ފަރާތްތަކުގެ މަޢުލޫމާތު Address of the Representative Office
އިތުރު ފަތުރުވެރިންގެ ބޭނުން ހުރި ރިހާސަތުގެ ތެރެއިން ހުށަހަޅާ ފަރާތްތަކުގެ މަޢުލޫމާތު E-mail	ފޯން ނަންބަރު Phone No.:

Declaration	ބަޔާންކުރުމުގެ ބަޔާން
I hereby declare that the information given in this application is true and correct. And I have read the Travel Agency Regulation of the Maldives and agree to abide by the terms and conditions stated in the Regulation. Furthermore, if the information given in this form is proven false at any time, I understand that the Travel Agency operating license will be cancelled.	
Sign & Stamp	ސަފްޞަދުކުރާ ފަރާތްތަކުގެ މަޢުލޫމާތު Signatory
	ދާއިރާ Designation
	ތާރީޚު Date
	ފޯން ނަންބަރު Contact Number

Documents to be submitted with Application	ފޮތްތަކުގެ ތެރެއިން ހުށަހަޅާ ފަރާތްތަކުގެ މަޢުލޫމާތު
☐ Copy of Business Name Registration (If the Proposed name of the Travel Agency is different from that of the Company/Partnership/Sole proprietorship) ☐ Copy of the Letter Head ☐ Copy of the Payment Voucher	☐ ބަޔާންކުރާ ފަރާތްތަކުގެ މަޢުލޫމާތު (އިތުރު ފަތުރުވެރިންގެ ބޭނުން ހުރި ރިހާސަތުގެ ތެރެއިން ހުށަހަޅާ ފަރާތްތަކުގެ މަޢުލޫމާތު) ☐ ފޮތުގެ ނަންބަރު (ފޮތުގެ ނަންބަރު) ☐ ފޮތުގެ ނަންބަރު (ފޮތުގެ ނަންބަރު)

މި ފޮތްތަކުގެ ތެރެއިން ހުށަހަޅާ ފަރާތްތަކުގެ މަޢުލޫމާތު 5 ވަނަ ފަންވަތުގައި ހުށަހަޅާ ފަރާތްތަކުގެ މަޢުލޫމާތު، ދާއިރާ، ފޯން ނަންބަރު

332 2512 3022 241 3022 242 ފޯން ނަންބަރު

www.tourism.gov.mv ފޯން ނަންބަރު: rs@tourism.gov.mv

☐ Copy of the Payment Invoice	ފަންދު ޖަހާ ޖަދުވަލު
☐ Copy of Reservation Voucher	ފަންދު ޖަހާ ޖަދުވަލު
☐ Copy of Free Individual Travelling (Fit) Voucher	ފަންދު ޖަހާ ޖަދުވަލު
☐ Employment Contract Sample	އިދާރާތަކުރީފާ ޖަދުވަލު
☐ Original of the Previous Operating License (If Registered before)	އިދާރާތަކުރީފާ ޖަދުވަލު
☐ Tax Clearance Report of the Operator (from Maldives Inland Revenue Authority (MIRA)– Issued date shall not be more than 01 month.	މުވާދާތަކުރީފާ ޖަދުވަލު (މިރާ ގެ ފަރާތުން ނެކުމާ ޖަހާ ދުވަހުގެ ތެރޭގ ނުވަތަ ދުވަހުގެ ތެރޭގ ނުވަތަ ދުވަހުގެ ތެރޭގ)
☐ Filled Criminal Record Form of Directors/Partners/Sole proprietor	ދިވެހިރާއްޖޭގެ ސަރުކާރުގެ ފަރާތުން ނެކުމާ ޖަހާ ދުވަހުގެ ތެރޭގ ނުވަތަ ދުވަހުގެ ތެރޭގ ނުވަތަ ދުވަހުގެ ތެރޭގ
If operated by a Sole Proprietor	
☐ Copy of National Identity Card	މިލަދިރި ޖަދުވަލު
☐ Sole Proprietorship registration copy issued by Ministry of Economic Development (MED)	މިލަދިރި ޖަދުވަލު
☐ Sole Proprietorship Profile issued by Ministry of Economic Development (the objectives shall include travel agency and tour operation)	މިލަދިރި ޖަދުވަލު
If the operator is a Partnership	
☐ Copy of Partnership Registration Certificate	މިލަދިރި ޖަދުވަލު
☐ ID Card copies of the Partners	މިލަދިރި ޖަދުވަލު
☐ Partnership Agreement copy and the objectives shall include travel agency and tour operation	މިލަދިރި ޖަދުވަލު
☐ Partnership Profile issued by Ministry of Economic Development	މިލަދިރި ޖަދުވަލު
If the operator is a Company	
☐ Copy of Company Registration	މިލަދިރި ޖަދުވަލު
☐ Copy of Memorandum of Association (the objectives shall include travel agency and tour operation)	މިލަދިރި ޖަދުވަލު
☐ Copy of Articles of Association	މިލަދިރި ޖަދުވަލު
☐ ID Card copies of the Shareholders and Directors	މިލަދިރި ޖަދުވަލު
☐ Company Profile issued by Ministry of Economic Development	މިލަދިރި ޖަދުވަލު
If the operator is a Representative Office	
☐ Registration certificate of Foreign Travel Agency or Tour Operator or Online Travel Agency (issued by the incorporated country)	މިލަދިރި ޖަދުވަލު
☐ Agreement with the Affiliated Travel Agency in Maldives	މިލަދިރި ޖަދުވަލު
☐ Operating License Copy of the Affiliated Travel Agency	މިލަދިރި ޖަދުވަލު
☐ Passport copies of the Shareholders and Directors of the foreign company	މިލަދިރި ޖަދުވަލު
☐ Copy of Representative Office Special Permit (if given previously)	މިލަދިރި ޖަދުވަލު



ದರ್ಶನೋಪದೇಶದ ಸಂಕ್ಷಿಪ್ತ ರೂಪ

ದೃಢೀಕರಣ

ಪ್ರತಿಭಟನಾ ಸಮಿತಿಯು ಸರ್ಕಾರದ ಸಂಪನ್ಮೂಲಗಳನ್ನು ಸಂರಕ್ಷಿಸುವುದು ಮತ್ತು
(ಅಧಿಕಾರ ಮತ್ತು ಸಂಪನ್ಮೂಲಗಳನ್ನು ಸಂರಕ್ಷಿಸುವುದು ಮತ್ತು ಸಂಪನ್ಮೂಲಗಳನ್ನು
ಸಂರಕ್ಷಿಸುವುದು)

ನಿರ್ದೇಶನಗಳು ಮತ್ತು ಸೂಚನೆಗಳು	
ಪ್ರತಿಭಟನಾ ಸಮಿತಿಯು (ಸರ್ಕಾರದ ಸಂಪನ್ಮೂಲಗಳನ್ನು):	
ಪ್ರತಿಭಟನಾ ಸಮಿತಿಯು ಸರ್ಕಾರದ ಸಂಪನ್ಮೂಲಗಳನ್ನು ಸಂರಕ್ಷಿಸುವುದು:	
ಪ್ರತಿಭಟನಾ ಸಮಿತಿಯು:	
ಪ್ರತಿಭಟನಾ ಸಮಿತಿಯು:	
ಪ್ರತಿಭಟನಾ ಸಮಿತಿಯು:	
ಪ್ರತಿಭಟನಾ ಸಮಿತಿಯು:	
ಪ್ರತಿಭಟನಾ ಸಮಿತಿಯು:	
ಪ್ರತಿಭಟನಾ ಸಮಿತಿಯು:	

ನಿರ್ದೇಶನಗಳು ಮತ್ತು ಸೂಚನೆಗಳು	
ಪ್ರತಿಭಟನಾ ಸಮಿತಿಯು ಸರ್ಕಾರದ ಸಂಪನ್ಮೂಲಗಳನ್ನು ಸಂರಕ್ಷಿಸುವುದು:	
ಪ್ರತಿಭಟನಾ ಸಮಿತಿಯು ಸರ್ಕಾರದ ಸಂಪನ್ಮೂಲಗಳನ್ನು ಸಂರಕ್ಷಿಸುವುದು:	
ಪ್ರತಿಭಟನಾ ಸಮಿತಿಯು ಸರ್ಕಾರದ ಸಂಪನ್ಮೂಲಗಳನ್ನು ಸಂರಕ್ಷಿಸುವುದು:	

ಪ್ರತಿಭಟನಾ ಸಮಿತಿಯು ಸರ್ಕಾರದ ಸಂಪನ್ಮೂಲಗಳನ್ನು ಸಂರಕ್ಷಿಸುವುದು. ಅದರ ಸಂಪನ್ಮೂಲಗಳನ್ನು ಸಂರಕ್ಷಿಸುವುದು, ಪ್ರತಿಭಟನಾ ಸಮಿತಿಯು ಸರ್ಕಾರದ ಸಂಪನ್ಮೂಲಗಳನ್ನು ಸಂರಕ್ಷಿಸುವುದು.

ನಿರ್ದೇಶನಗಳು ಮತ್ತು ಸೂಚನೆಗಳು:

ಪ್ರತಿಭಟನಾ ಸಮಿತಿಯು:

ನಿರ್ದೇಶನಗಳು ಮತ್ತು ಸೂಚನೆಗಳು

ದರ್ಶನೋಪದೇಶದ ಸಂಕ್ಷಿಪ್ತ ರೂಪವು ಸರ್ಕಾರದ ಸಂಪನ್ಮೂಲಗಳನ್ನು ಸಂರಕ್ಷಿಸುವುದು ಮತ್ತು (ಅಧಿಕಾರ ಮತ್ತು ಸಂಪನ್ಮೂಲಗಳನ್ನು ಸಂರಕ್ಷಿಸುವುದು ಮತ್ತು ಸಂಪನ್ಮೂಲಗಳನ್ನು ಸಂರಕ್ಷಿಸುವುದು) 5 (ಪಂಚ) ಅಧಿಕಾರಗಳನ್ನು ಸಂರಕ್ಷಿಸುವುದು ಮತ್ತು ಸಂಪನ್ಮೂಲಗಳನ್ನು ಸಂರಕ್ಷಿಸುವುದು. ಅದರ ಸಂಪನ್ಮೂಲಗಳನ್ನು ಸಂರಕ್ಷಿಸುವುದು, ಪ್ರತಿಭಟನಾ ಸಮಿತಿಯು ಸರ್ಕಾರದ ಸಂಪನ್ಮೂಲಗಳನ್ನು ಸಂರಕ್ಷಿಸುವುದು.

[illegible]

$\frac{0}{\text{ד}} \frac{\infty}{\text{ר}} \frac{\infty}{\text{ו}} \frac{\infty}{\text{ל}} \frac{\infty}{\text{י}} \frac{\infty}{\text{ב}}$

مردم در این شهر

[illegible]



1 ބަންދުވާ 1

މިނިސްޓްރީގެ ޖުދިލުމުގެ ޖުމްހޫރިއްޔާ

މިނިސްޓްރީގެ ޖުދިލުމުގެ ޖުމްހޫރިއްޔާ

މިނިސްޓްރީގެ ޖުދިލުމުގެ ޖުމްހޫރިއްޔާ:

މިނިސްޓްރީގެ ޖުދިލުމުގެ ޖުމްހޫރިއްޔާ:

މިނިސްޓްރީގެ ޖުދިލުމުގެ ޖުމްހޫރިއްޔާ:

މިނިސްޓްރީގެ ޖުދިލުމުގެ ޖުމްހޫރިއްޔާ:

މިނިސްޓްރީގެ ޖުދިލުމުގެ ޖުމްހޫރިއްޔާ:

މިނިސްޓްރީގެ ޖުދިލުމުގެ ޖުމްހޫރިއްޔާ:

މިނިސްޓްރީގެ ޖުދިލުމުގެ ޖުމްހޫރިއްޔާ:

މިނިސްޓްރީގެ ޖުދިލުމުގެ ޖުމްހޫރިއްޔާ:

މިނިސްޓްރީގެ ޖުދިލުމުގެ ޖުމްހޫރިއްޔާ:

މިނިސްޓްރީގެ ޖުދިލުމުގެ ޖުމްހޫރިއްޔާ:

މިނިސްޓްރީގެ ޖުދިލުމުގެ ޖުމްހޫރިއްޔާ:

މިނިސްޓްރީގެ ޖުދިލުމުގެ ޖުމްހޫރިއްޔާ:

މިނިސްޓްރީގެ ޖުދިލުމުގެ ޖުމްހޫރިއްޔާ



މިނިސްޓްރީގެ ޖުދިލުމުގެ ޖުމްހޫރިއްޔާ



މިނިސްޓްރީގެ ޖުދިލުމުގެ ޖުމްހޫރިއްޔާ



މިނިސްޓްރީގެ ޖުދިލުމުގެ ޖުމްހޫރިއްޔާ

މިނިސްޓްރީގެ ޖުދިލުމުގެ ޖުމްހޫރިއްޔާ

މިނިސްޓްރީގެ ޖުދިލުމުގެ ޖުމްހޫރިއްޔާ



މިނިސްޓްރީގެ ޖުދިލުމުގެ ޖުމްހޫރިއްޔާ



މިނިސްޓްރީގެ ޖުދިލުމުގެ ޖުމްހޫރިއްޔާ

މިނިސްޓްރީގެ ޖުދިލުމުގެ ޖުމްހޫރިއްޔާ

މިނިސްޓްރީގެ ޖުދިލުމުގެ ޖުމްހޫރިއްޔާ

މިނިސްޓްރީގެ ޖުދިލުމުގެ ޖުމްހޫރިއްޔާ

މިނިސްޓްރީގެ ޖުދިލުމުގެ ޖުމްހޫރިއްޔާ

މިނިސްޓްރީގެ ޖުދިލުމުގެ ޖުމްހޫރިއްޔާ

މިނިސްޓްރީގެ ޖުދިލުމުގެ ޖުމްހޫރިއްޔާ

މިނިސްޓްރީގެ ޖުދިލުމުގެ ޖުމްހޫރިއްޔާ

މިނިސްޓްރީގެ ޖުދިލުމުގެ ޖުމްހޫރިއްޔާ

މިނިސްޓްރީގެ ޖުދިލުމުގެ ޖުމްހޫރިއްޔާ